**Food Truck Guidelines**

Charlotte Center City partners maintains a database of local food trucks that meet permitting guidelines. We periodically invite these trucks to participate in special events, including our Chow Down Food Truck Rallies in the Center City and in Historic South End. In addition, we share the trucks’ contact information when organizers seek to include food trucks in a variety of special events, or when private property owners seek to arrange to have trucks on their sites.

To be included in the database, each truck must submit:

- Name of the truck and its owner/.operator
- Complete contact information for the owner/operator; address, phone and email
- A current Mecklenburg County Business license
- A current permit from the Mecklenburg County Health Department for a Mobile Food Unit
- A current certificate of commercial general liability insurance, with a recommended $1,000,000 per occurrence
- Description of the menu served by the truck and examples of price points
- A picture of the truck if available

This information should be submitted to:

Lynn Henderson

Director, Tryon Street Mall Programs and Event Operations

Charlotte Center City Partners

200 South Tryon St., Ste. 1600

Charlotte, NC 28202

FAX 704.342.1233

Email lhenderson@charlottecentercity.org